



THE SELLER



THE BUYER



THE MORTGAGE COMPANY



THE SELLER'S CONVEYANCERS NEED TO:

- Prepare completion statement
- Send completed document (transfer) to seller for signature

THE BUYER'S CONVEYANCERS NEED TO:

- Pass on deposit to seller's conveyancers
- Apply for funds from lender
- Prepare pre-completion documents
- Prepare completion statement

- Put buyer's conveyancer in funds to facilitate completion



THE SELLER NEEDS TO:

- Sign and return transfer to conveyancers
- Make arrangements to move

THE BUYER NEEDS TO:

- Place building insurance on risk
- Make arrangements to move
- Arrange for balance of funds to be sent to conveyancers
- Sign transfer of title document and return to conveyancer

- Mortgage funds released

COMPLETION



THE SELLER NEEDS TO:

- Make arrangements for keys to be handed over to buyer once seller's conveyancer confirms deal completed
- Read meters
- Make new will

THE BUYER NEEDS TO:

- Collect keys once conveyancers confirm deal completed
- Read meters
- Ensure conveyancers register interest in title with Land Registry
- Make new will

- Register as a charge mortgage on land register